

**CONSTITUTION OF
PERSEKUTUAN KRISTIAN MALAYSIA
(THE CHRISTIAN FEDERATION OF MALAYSIA)
(as at 10 March 2017)**

PREAMBLE

WHEREAS Malaysia is a Sovereign Nation, whose citizens are of various ethnic origins and religions,

And WHEREAS its National Philosophy (Rukunegara) is based on the principles of Belief in God, Loyalty to Kind and Country, Upholding the Federal Constitution of Malaysia, Rule of Law, and Good Behaviour and Morality,

And WHEREAS its Federal Constitution guarantees freedom of association and religion,

WE, who are Christians belonging to different Christian Churches, denominations and organisations but professing the same Christian faith have resolved to form the Christian Federation of Malaysia through which WE, as a community, shall endeavour, together with other religious communities, to play our part as loyal and useful citizens of our Nation.

1. NAME

The name of this body shall be known as “PERSEKUTUAN KRISTIAN MALAYSIA” OR (THE CHRISTIAN FEDERATION OF MALAYSIA) hereinafter referred to as the CFM.

2. REGISTERED PLACE OF BUSINESS

2.1 The registered place of business of the CFM shall be at 26, Jalan University, 46200 Petaling Jaya, Selangor or at such other place or places as may from time to time, be decided on by the Executive Committee.

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2.2 The registered place of business of the CFM shall not be changed without the prior approval of the Registrar of Societies.

3. AIMS AND OBJECTIVES

- 3.1 To bring together all Christians who accept the authority of the Holy Bible and who subscribe to the cardinal doctrines of Christianity as set forth in the Apostles’ Creed (Appendix A hereto).
- 3.2 To reinforce and extend, wherever possible, through dialogue and consultation, the common areas of agreement among the various Christian groups in the country.
- 3.3 To look after the interests of the Christian community as a whole with particular reference to religious freedom and rights as enshrined in the Federal Constitution.
- 3.4 To represent the Christian community in Malaysia on all matters that affect or are of interest to it.
- 3.5 To consult and work with Government and non-Government (religious and secular) bodies at all administrative levels, on matters of common interest and concern.

4. MEMBERSHIP

- 4.1 The Roman Catholic Church, the Council of Churches of Malaysia and the National Evangelical Christian Fellowship shall be its Founder Members.

- 4.2 Any legally constituted Christian organisation that has been normally invited to join the CFM by the Founder Members.

5. REPRESENTATION

- 5.1 Representation of the Members in the General Conference shall be as follows:
- 5.1.1 Twenty representatives each from the Roman Catholic Church and the Council of Churches of Malaysia and the National Evangelical Christian Fellowship, or such numbers as may be agreed to by the General Conference or Extraordinary General Conference from time to time.
- 5.1.2 The number of representatives of any Christian organisation invited to join the CFM shall be recommended by the Executive Committee and shall be confirmed at the next meeting of the General Conference.

6. SUBSCRIPTION

- 6.1 The annual subscription shall be Ringgit two hundred (RM200) per representative payable in full within the first three months of the fiscal year. This may be varied by the Biennial General Conference or Extraordinary General Conference from time to time subject to the concurrence of the Members and approval of the Registrar of Societies.
- 6.2 Any Member whose annual subscription is in arrears for three (3) months shall cease to be a Member. On payment of subscription and upon satisfactory explanation, the Executive Committee may reinstate such Member/Members.

7. GENERAL CONFERENCE

- 7.1 The legislative authority of the CFM shall be vested in the General Conference. The Biennial General Conference shall meet once every two (2) years but the Executive Committee may convene an Extraordinary General Conference if it is reasonably satisfied that such a meeting is necessary.
- 7.2 The Biennial General Conference shall be held on or before the month of April once every two years and shall transact the following:
- 7.2.1 To receive and confirm the minutes of the previous Biennial General Conference/Extraordinary General Conference.
- 7.2.2 To receive and adopt the Report of the Executive Committee, the audited Statements of Accounts, and any other Reports.
- 7.2.3 To receive and adopt budget estimates of Receipts and Payments and schedule of programme for the ensuing two-year period.
- 7.2.4 To elect the Executive Committee, appoint an Auditor/Auditors, and other officers as may be required.
- 7.2.5 To transact any other business for which at least fourteen (14) clear days notice shall have been given to the Honorary Secretary in writing.
- 7.2.6 The election of office-bearers and committee members shall be by simple majority vote, either by secret ballot or show of hands, of the representatives present at the Biennial General Conference.

8. EXTRAORDINARY GENERAL CONFERENCE

- 8.1 The Executive Committee may call an Extraordinary General Conference whenever:
 - 8.1.1 The Executive Committee may deem it desirable; or
 - 8.1.2 A request is made in writing by any one of the Member organisations stating the purpose and reasons for such a meeting.

9. NOTICE OF GENERAL CONFERENCE / EXTRA-ORDINARY GENERAL CONFERENCE

- 9.1 Notice convening a General Conference shall be sent by the Hon. Secretary together with the Agenda, Reports, and audited Statement of Accounts to every Member organisation at least thirty (30) days before the General Conference.
- 9.2 Notice of an Extraordinary General Conference shall be sent with details stating the purpose and reasons for such a meeting to every Member organisation at least thirty (30) days before the meeting.

10. QUORUM

- 10.1 The quorum for Biennial General Conference/Extraordinary General Conference shall be one-half of the total number of representatives with at least one representative from every Member organisation, or twice the number of Executive Committee members, whichever is the lesser.
- 10.2 If within thirty (30) minutes from the appointed time for the meeting a quorum is not present, the General Conference shall be postponed to the same day in the next week, at the same time and place. If at the adjourned meeting the quorum is still not present within thirty (30) minutes from the appointed time for the meeting, the representatives present shall have power to proceed with the business of the day but they shall not have power to alter the rules of the CFM or to make decisions affecting the whole membership.
- 10.3 If within thirty (30) minutes from the appointed time for any Extraordinary General Conference a quorum is not present, the Extraordinary General Conference shall be called off.

11. EXECUTIVE COMMITTEE

- 11.1 The Executive Committee shall comprise fifteen (15) persons with at least one-woman representative from each Member organisation and shall have at least one person each from Peninsular Malaysia, and the states of Sabah and Sarawak.
- 11.2 The office-bearers of the Executive Committee and every officer performing executive functions in the CFM shall be Malaysian citizens.
- 11.3 The Executive Committee shall be elected from among the representatives of Member organisations at the Biennial General Conference having regards to the recommendations of the Nominations Committee. The Executive Committee shall consist of the following:
 - 11.3.1 A Chairman;
 - 11.3.2 Three (3) Vice-Chairmen, one of whom shall be from Sabah or Sarawak;
 - 11.3.3 An Honorary Secretary;
 - 11.3.4 An Honorary Treasurer;
 - 11.3.5 An Assistant Honorary Secretary;
 - 11.3.6 An Assistant Honorary Treasurer; and
 - 11.3.7 Seven (7) Ordinary Committee Members

- 11.4 A person elected to the Executive Committee shall not be eligible to hold the same principal office for a period exceeding two successive biennial terms. The principal offices are the following:

Chairman, Vice-Chairman, Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer, and Assistant Honorary Treasurer.

- 11.5 At the regular meeting of the Executive Committee preceding a Biennial General Conference, the Executive Committee shall appoint a Nominations Committee with the power and duties as set forth in Appendix B hereto.

12. EXECUTIVE COMMITTEE MEETINGS

- 12.1 The Executive Committee shall meet at least once every six months. Meetings shall be convened on the direction of the Chairman, or when absent, a Vice-Chairman, or upon the request of any three (3) members of the Executive Committee. At least two (2) days' notice of each meeting shall be given by the Hon. Secretary to the members.
- 12.2 The quorum for Executive Committee meeting shall be at least one-half of its total number of members with at least one representative from every Member organisation.
- 12.3 If when thirty (30) minutes from the appointed time for the meeting a quorum is not present, the meeting shall be postponed to the same day in the next week, and the same time and place, and, if at the adjourned meeting, the quorum is not present within thirty (30) minutes from the appointed time for the meeting, the members present shall form the quorum.

13. POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE

- 13.1 The following shall be the powers and duties of the Executive Committee:
- 13.1.1 To organise and supervise the day-to-day activities of the CFM, and to make decisions on matters affecting its running having regard to the general policies decided by the Biennial General Conference / Extraordinary General Conference;
- 13.1.2 To establish sub-committees when necessary and set out their terms of reference;
- 13.1.3 To hold meetings when necessary;
- 13.1.4 To approve expenditure;
- 13.1.5 To fill vacancies in the Executive Committee when the need arises;
- 13.1.6 To engage and dismiss employee/employees, define their duties and fix their remuneration;
- 13.1.7 To collect donations, subscriptions and to carry out the programme of activities approved for the year.
- 13.1.8 To obtain a decision/approval on any urgent matter by means of a circular letter when it is not possible to convene a meeting.

14. DUTIES OF OFFICE-BEARERS

- 14.1 Chairman: He shall during his term of office preside at all Biennial General Conference / Extraordinary General Conferences and at all meetings of the Executive Committee and shall be responsible for the proper conduct of

all such meetings. He shall have the casting vote and shall sign the minutes of each meeting at the time they are approved.

- 14.2 Vice-Chairman: One of the Vice-Chairmen shall deputise for the Chairman during the latter's absence.
- 14.3 Honorary Secretary: He shall conduct the business of the CFM in accordance with its rules and shall carry out the instructions of the General Conference and of the Executive Committee. He shall be responsible for conducting all correspondence, maintaining a proper membership register and keeping all books, documents and papers except the accounts and financial records. He shall attend all meetings and record the proceedings.
- 14.4 Honorary Treasurer: He shall be responsible for the finances of the CFM. He shall keep account of all its financial transactions and shall be responsible for their correctness.
- 14.5 Assistant Honorary Secretary: He shall assist the Honorary Secretary in all matters.
- 14.6 Assistant Honorary Treasurer: He shall assist the Honorary Treasurer.
- 14.7 Ordinary Committee members: They shall assist in the work of the Executive Committee.

15. FINANCIAL PROVISIONS

- 15.1 Subject to the following provisions in these Articles, the funds of the CFM may be expended for any purpose necessary for the carrying out of its projects, including the expenses of the administration, the payment of salaries, allowances and expenses of its office-bearers and the paid staff, and the audit of the accounts, but they shall on no account be used to pay the fine of any Member who may be convicted in a court of law.
- 15.2 The Honorary Treasurer may hold petty cash not exceeding Ringgit five hundred (RM500.00) at any one time. All money in excess of this sum shall within seven (7) days of receipt be deposited in a bank approved by the Executive Committee. The bank account shall be in the name of the CFM.
- 15.3 All Cheques or withdrawal notices on the CFM's account shall be signed jointly by the Honorary Treasurer and the Honorary Secretary, or the Chairman, or in his absence by one of the Vice-Chairmen duly authorized for this purpose.
- 15.4 No expenditure exceeding Ringgit one thousand (RM1,000.00) at any one time shall be incurred without the prior sanction of the Executive Committee. Expenditure less than one thousand may be approved by the Chairman, Hon. Treasurer and the Hon. Secretary.
- 15.5 As soon as possible after the end of each financial year, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited by the Auditor/Auditors appointed under Article 16. The audited accounts shall be submitted for the approval of the next General Conference and copies shall be available at the registered place of business of the CFM for the perusal of Members.
- 15.6 The financial year of the CFM shall commence on the first day of January and end on the thirty first of December of each year.

16. AUDITORS

- 16.1 The Biennial General Conference shall appoint a qualified Accountant (or firm of Accounts) who shall not be a representative to the General Conference of the CFM as Auditor/Auditors.
- 16.2 The Auditor/Auditors shall be required to audit the accounts of the CFM annually, and to prepare a report or a certificate for the Biennial General Conference. He/They may also be required by the Chairman to audit at any date the accounts of the CFM for any period within their tenure of office, and to make a report to the Executive Committee.

17. AMENDING THE CONSTITUTION

- 17.1 Amendments to the Constitution may be proposed by any Member organisation of the CFM.
- 17.2 They shall be submitted in writing to the Biennial General Conference or Extraordinary General Conference called for the purpose of amending the Constitution.
- 17.3 Such amendments shall be circulated to all Member organisations before the meeting at which they will be tabled.
- 17.4 The amendments shall be tabled at Biennial General Conference/Extraordinary General Conference and approved by a two-third majority vote of the representatives of Member organisations present. Any amendment to the rules shall be submitted to the Registrar of Societies within sixty (60) days after the decision to make such amendment has been duly passed.
- 17.5 Such amendments shall come into force upon the sanction of the Registrar of Societies.

18. DISSOLUTION

- 18.1 The CFM shall not be dissolved without the consent of at least two of the Founder Members taken at a Biennial General Conference or at an Extraordinary General Conference convened specifically for the purpose.
- 18.2 In the event of the CFM being dissolved as provided above, all debts and liabilities legally incurred on behalf of the CFM shall be discharged and any remaining funds will be distributed to charitable societies as decided at the Biennial General Conference or Extraordinary General Conference.
- 18.3 Notice of dissolution shall be given within fourteen (14) days of the dissolution to the Registrar of Societies.

19. INTERPRETATION

- 19.1 Subject to Article 7.1, in the event of any question or matter not expressly provided for in this Constitution, the Executive Committee shall have the power to exercise its discretion.

20. PROHIBITION

The CFM shall not hold any lottery, whether confined to its members or not, in the name of Society or its office-bearers committee or member, without the prior approval of the relevant authorities concerned.

THE APOSTLES' CREED

I believe in God the Father Almighty, maker of heaven and earth;

And in Jesus Christ his only Son our Lord; who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died and buried; he descended into hell; the third day he rose again from the dead; he ascended into heaven, and sits at the right hand of God the Father Almighty; from thence come to judge the living and the dead.

I believe in the Holy Spirit, the holy catholic* Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting.

* “catholic” here means universal.

NOMINATIONS COMMITTEE

1. The Nomination Committee shall comprise two (2) persons representing the Roman Catholic Church, two (2) persons representing the Council of Churches of Malaysia, and two (2) persons representing National Evangelical Christian Fellowship.
2. The Committee shall invite nominations from Member organisations for membership of the Executive Committee. It shall then recommend to the Biennial General Conference candidates for the various posts in the Executive Committee having regard to the representation of the respective Member organisations in the following proportions: one (1) Roman Catholic Church, one (1) Council of Churches of Malaysia, and one (1) National Evangelical Christian Fellowship, and having regard to Article 11.1

Certificate of Registration No. 3807/86 (Selangor) dated 14th January 1986

- Reference No. 1: Bil. P.P.M./SEL.401/85/ (18)
PPP/Sel. 63/85 (14th January 1986)
- Reference No. 2: Bil. P.P.M./SEL.401/85/ (3)
PPP/Sel. 63/85 (7th June 1995)
- Reference No. 3: Bil. P.P.M./SEL.401/85/ (3)
PPP/Sel. 65/85 (9th January 1996)
- Reference No. 4: Bil. P.P.M./SEL.401/85/ (4)
PPP/Sel. 65/85 (31st January 1996)
- Reference No. 5: Bil. P.P.M./SEL.401/85/ (3)
PPP/Sel. 63/85 (65) (17th November 2005)
- Reference No. 6: Bil. P.P.M./SEL 0401/85
PPP/SEL/0063/85 (68) (24th July 2007)
- Reference No. 7: Bil. P.P.M./SEL 0401/85
PPP/SEL0063/85 (3) (18th December 2013)
- Reference No. 8: Bil. P.P.M./SEL 0401/85
PPP/SEL0063/85(4) (18th December 2013)

(as at 8 March 2016)